

**To Members of the Council**

Iain Hewson (Chairman) (Outgoing Chairman)  
Cllr. Cheryl Cashmore (Vice-Chairman) (Outgoing Vice-Chairman)

Cllr. Shabbir Aslam  
Cllr. Royston Bayliss  
Cllr. Lee Breckon JP  
Cllr. Nick Brown  
Cllr. Nick Chapman  
Cllr. Adrian Clifford  
Cllr. Stuart Coar  
Cllr. Luke Cousin  
Cllr. Tony Deakin  
Cllr. Roy Denney  
Cllr. Alex DeWinter  
Cllr. Susan Findlay

Cllr. Janet Forey  
Cllr. Helen Gambardella  
Cllr. Hannah Gill  
Cllr. Nigel Grundy  
Cllr. Paul Hartshorn  
Cllr. Richard Holdridge  
Cllr. Mark Jackson  
Cllr. Becca Lunn  
Cllr. Antony Moseley  
Cllr. Les Phillimore  
Cllr. Terry Richardson  
Cllr. Tracey Shepherd

Cllr. Dillan Shikotra  
Cllr. Mike Shirley  
Cllr. Roger Stead  
Cllr. Ben Taylor  
Cllr. Matt Tomeo  
Cllr. Bob Waterton  
Cllr. Bev Welsh  
Cllr. Geoff Welsh  
Cllr. Jane Wolfe  
Cllr. Maggie Wright  
Cllr. Neil Wright

Dear Councillor,

A meeting of the **COUNCIL** will be held in the Council Chamber - Council Offices, Narborough on **TUESDAY, 23 MAY 2023** at **5.30 p.m.**. Please find attached a number of supplemental items that are required for the meeting and are in addition to the agenda and report pack that has already been circulated.

Yours faithfully



**Louisa Horton**  
Corporate Services Group Manager and Monitoring Officer



## **SUPPLEMENTAL ITEMS**

### **SECTION 1 - INTRODUCTION**

To receive apologies for absence, disclosures of interest from Councillors, Minutes of the previous Council meeting. Elect the Chairman and Vice-Chairman of Council for 2023/2024 and elect the Leader of the Council.

11. Scrutiny Statement to Annual Council 2022-2023 (Pages 3 - 8)

To consider the report of the Scrutiny Commissioners.

### **SECTION 2 - STANDARD COUNCIL BUSINESS**

Any reports for consideration listed under this section will be moved in one block without discussion, unless any Member present requests otherwise.

12. Delegation Scheme of the Cabinet Executive & Cabinet Appointments (Pages 9 - 12)

To consider the report of the Leader of the Council (enclosed).

13. Appointments to Committees 2023/24 (Pages 13 - 22)

To consider the report of the Senior Democratic Services & Scrutiny Officer (enclosed).

14. Appointment of Chairman and Vice-Chairman to Committees 2023/24 (Pages 23 - 24)

To consider the report of the Senior Democratic Services & Scrutiny Officer (enclosed).

15. Appointment of Members to serve on Outside Bodies 2023/24 (Pages 25 - 26)

To consider the report of the Senior Democratic Services & Scrutiny Officer (enclosed).

16. Schedule of Meetings 2023/24 (Pages 27 - 28)

To consider the report of the Senior Democratic Services & Scrutiny Officer (enclosed).



## **Scrutiny Commission Statement to Annual Council – 23 May 2023**

Good scrutiny is an essential part of the Council's governance framework and is integral to decision making. Scrutiny Commission fulfils the statutory responsibility placed on local authorities to review and scrutinise decisions and actions taken, and they play a vital role in influencing services and shaping policies and plans which affect our residents and businesses.

### **New Ways of Working**

Scrutiny returned to face-to-face meetings this year as the UK began to adapting to new ways of working. The Commissioners, Members and Officers embraced learning from the pandemic and used technology and virtual meetings to undertake some task and finish group work. This provided flexibility to our partners, experts and officers to increase participation in meetings.

We would like to thank all colleagues for their contribution to the work of Scrutiny Commission and its Work Groups this year, allowing meetings to run smoothly and as normal as possible as we find new ways to work together. This will see us working in different ways and engaging the public and partners with more technology-based solutions in the future.

### **Scrutiny 2022/23**

#### **Scrutiny Commission**

Over the year Scrutiny Members' have contributed to policy development, reviewed, and scrutinised Cabinet Executive decisions and made recommendations to Cabinet on Affordable Housing and the Arriva Click Bus Service. Scrutiny Commission has also considered the following work topics:

**Car Parking Consultation** - Scrutiny was consulted on the Car Park Strategy 2022-2027 Consultation Feedback ahead of its formal adoption of the Strategy by full Council.

The consultation ran for 3 weeks and a total of 438 responses were received with 1466 comments. In consideration of the proposed budget proposals earlier in the year, Scrutiny had recommended that the work to make car parks cost neutral be explored. Key proposals had been forwarded for Members to consider.

Members provided comment on and questioned the eleven recommendations that had been proposed. They were broadly supportive of the proposed Car Park Strategy; suggesting that communication with residents was key in ensuring its success. Scrutiny also heard evidence from Friends of Narborough Station (FONS) about the proposals presented.

**Staffing Update** – Scrutiny had requested an update as a result of the LGA's Peer Review which had recommended a review of staff development. Members also wanted to consider the impact and reasons of high staff turnover. Members noted the following:

- a) Overall increase in sickness absence and mental health sickness absence figures.
- b) Workplace Health Needs Assessment - (a survey undertaken in March/April 2022) Staff had reported increased levels of stress and decreased wellbeing overall since the last survey. An action plan was being developed to understand this feedback in more detail particularly around: symptoms and or diagnosis, causes/factors, and support staff feel they would benefit from. Members requested to view the action plan being developed.
- c) Increased contact with Care First (Employee Assistance Programme). Members requested further information on current mental health support plans in place and planned future initiatives.
- d) Staff are now agile working – this led to a desire to understand how the impact on staff is being measured.
- e) Recruitment and retention of staff - Members considered staff turnover and exit surveys. Members questioned the Officer on Mental Health First Aiders, models of supervision, staff benefits, team building, social functions and training existing staff.

To enable this work to be examined further Scrutiny referred it to a Task and Finish Group. To date, the Group has met twice to consider evidence from HR Officers and Service Managers. Work will continue on this post-election with the new administration.

**Youth Engagement Work in Community Services** – Scrutiny Commission considered an update on recent work to tackle youth antisocial behaviour and crime following the move to a commissioning-based approach.

Blaby District Council moved to a commissioning-based service in January 2022 following a review of the in-house youth provision, BB19, which found that the service design was no longer flexible enough to meet the varied needs of young people in the district. Research nationally and locally by Leicestershire County Council, identified that service delivery should

include regularly trained and specialist services to focus on issues such as mental well-being, up to date drug issues and diversion from violent crime as well as ASB. There was also a recognised shift to on-line and schools-based programmes which BB19 could not offer. Duplication of services was identified and considered during the decision to cease the BB19 youth provision.

Members heard how street-based sessions are commissioned in response to ASB and crime from IMPACT, Streetvibe outreach sessions, specialist mentoring, partnership work as well as future plans for the service.

Members were pleased to learn that both Streetvibe and Impact have both been extremely responsive, and considered some case studies and examples of how the services had been used.

**Budget 2023/24** - In January a comprehensive overview session provided background and context to the Council's draft Budget proposals setting the scene for robust questioning of Cabinet Executive Members.

- Council Tax - Members fully considered the options provided to increase Council Tax and were supportive of a 2.99% increase given the current financial uncertainty that local authorities face. Scrutiny considered the Settlement provided this year was favourable compared to previous years due to a 3% increase in Core Spending Power and noted that threshold limits were increased.
- Fair Funding Review - Members noted that the continued delay of the Fair Funding Review had prevented Council receiving a multi-year funding settlement and as a result, could not assess the impact it may have on our future financial position.
- Commercial Opportunities - Members recognised that a cultural change is required to successfully embed a commercially based approach across the Council. Scrutiny is pleased to note that Officers continue to look for opportunities to generate income to strengthen the Council's future financial position. This includes the Council benefitting from an agreement with Charnwood Borough Council for the provision of commercial support from their Director of Commercial & Economic Development. Members are keen to learn more about the future direction of commercialisation and the material level of income that can be expected. Members considered that a six-monthly update to Scrutiny Commission on the Commercial Strategy and Action Plan would be beneficial. Members were also pleased to note that investments should also directly benefit the District.

During the year Scrutiny Commission has also examined and commented on the Performance Report, Annual Complaints Report and the Corporate Action Plan.

Scrutiny will continue to be rigorous in providing constructive and supportive challenge to ensure that the Council is sustainable, drives improvement and the vulnerable are protected.

### Task and Finish Groups

The Task and Finish Groups led by a Scrutiny Commissioner considered the following:

- Accommodation Study - External consultants had been engaged to look at local accommodation supply and demand, potential barriers and opportunities, and ongoing, to provide an action plan to implement the findings. They had previously done a presentation to the Tourism Partnership and were invited to update Scrutiny on this project. A lively and productive exchange of views helped both the consultants and Scrutiny understand where the gaps were.
- Review of parks and open spaces and promoting them on the Councils' main website, Visit Blaby website and Active Blaby website.
- Lightbulb – Members considered a home gadgets pilot with assisted technology to assist people to live more comfortable in their homes with less reliance on care workers. The pilot aimed at individuals with early signs of dementia. At that time, during the pilot, 300 referrals had been received. Members recommended that additional funding would be beneficial to maintain the Lightbulb Service.
- Procurement – Members considered the Procurement Strategy to find out how the Council could support more local businesses. The Task and Finish Group were pleased with the current approach and thanked the Finance Group Manager for a comprehensive update. No further recommendations were required.
- Performance Monitoring – Members received a virtual demonstration of the performance monitoring framework Pentana and considered key performance indicators. Scrutiny look forward to receiving quarterly reports on performance monitoring as the system is rolled out to staff.

### Number of Meetings held

Over the course of the year Members took part in **23** Scrutiny meetings.

### LGA Peer Review Recommendations and Learning

Members started the year's work programme continuing the alignment of working groups with the Blaby District Plan Priorities: Live, Work and Visit.

The Council undertook the Local Government Association (LGA) Peer Review with one of the key recommendations being that Scrutiny be

reviewed and refreshed. As a result, Members reviewed each working group and set each work item to be carried out as a Task and Finish Group, whilst considering how Scrutiny could be developed.

As a result of the LGA Peer Review recommendations, Scrutiny Commissioners sought feedback from Scrutiny Commission Members and consulted with training providers to enable a learning and development training programme to be put together for Members and Officers following the District Council election.

The Centre for Governance and Scrutiny (CfGS) has put together a comprehensive training programme to be delivered on the following dates:

<p>Wednesday 14 June</p> <p>5:30pm</p> <p>Council Chamber, Council Offices</p>	<p><u>The Essentials of Effective Strategic Scrutiny.</u></p> <p>What the training will cover:</p> <ul style="list-style-type: none"> <li>• Scrutiny influences and how to use them.</li> <li>• The foundations of effective scrutiny – collaboration, trust, and transparency.</li> <li>• Supporting performance</li> <li>• Adding value to policy and practice</li> </ul> <p>Learning Outcome: At the end of this session Members should have a clear overview and understanding of scrutiny’s strategic role in helping to improve and shape council policy and plans through constructive scrutiny and enquiry.</p>
<p>Thursday 20 July</p> <p>5:30pm</p> <p>Council Chamber, Council Offices</p>	<p><u>Questioning Skills.</u></p> <p>What the training will cover:</p> <ul style="list-style-type: none"> <li>• Core questioning and listening skills.</li> <li>• Developing a questioning strategy.</li> </ul> <p>Learning Outcome: This session will help Members to develop questioning strategies and hold to account political decision makers.</p>
<p>Tuesday 5 September</p> <p>5:30pm</p> <p>Council Chamber, Council Offices</p>	<p><u>Work Programmes, setting priorities and focus.</u></p> <p>What the training will cover:</p> <ul style="list-style-type: none"> <li>• Purpose of work programmes.</li> <li>• Importance of openness and collaboration.</li> <li>• Different scrutiny techniques to build agility and capacity.</li> <li>• To create a work programme that is strategically aligned and focused on improvement and community priorities.</li> </ul>

	<p>Learning Outcome: Member and Officers will be able to understand the vital role that work programming has in effective scrutiny and how careful selection based on a rational process will help to prioritise and focus scrutiny on key priorities.</p>
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The training is mandatory for all Scrutiny Commission Members, however all Members are invited to attend.

Finally, the Scrutiny Commissioners would like to thank Cllr. Sam Maxwell – Scrutiny Commissioner and Vice-Chairman for her contribution to Scrutiny, having retired from her role as District Councillor at the recent District Council election.

Cllr. Sam Maxwell had been a member of Scrutiny Commission since 2012 and became Vice-Chairman and Scrutiny Commissioner in 2020.

Cllr. Geoff Welsh - Scrutiny Commission Chairman  
Cllr. Sam Maxwell - Scrutiny Commissioner and Vice-Chairman  
Cllr. Roy Denney - Scrutiny Commissioner and Vice-Chairman

## BLABY DISTRICT COUNCIL

### CABINET EXECUTIVE - 2023/24

<b>NAME</b>	<b>WARD</b>	<b>PRIME AREA OF RESPONSIBILITY</b>
Cllr. Terry Richardson	Narborough and Littlethorpe	Leader
Cllr. Maggie Wright	Fosse Normanton	Finance, People & Performance (Deputy Leader)
Cllr. Nigel Grundy	Narborough and Littlethorpe	Neighbourhood Services & Assets
Cllr. Les Phillimore	Cosby and South Whetstone	Housing, Community & Environmental Services
Cllr. Ben Taylor	Fosse Highcross	Planning Delivery and Enforcement & Corporate Transformation

### Member Champions

<b>NAME</b>	<b>AREA OF RESPONSIBILITY</b>
Cllr. Adrian Clifford	Youth Council Champion
Cllr. Stuart Coar	Green Champion
Cllr. Mark Jackson	Armed Forces Champion
Cllr. Matt Tomeo	Equalities Champion

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**PORTFOLIO RESPONSIBILITIES 2023/24**

PORTFOLIO	SCOPE	KEY MEETINGS/ PARTNERSHIPS
<p>LEADER</p> <p><b>CLLR TERRY RICHARDSON</b></p> <p>Lead Officers:</p> <ul style="list-style-type: none"> <li>• Chief Executive</li> <li>• Executive Directors</li> <li>• Corporate Services Group Manager</li> <li>• Planning &amp; Strategic Growth Group Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Delivery of the Blaby District Plan</li> <li>• Governance &amp; Information Management</li> <li>• Democratic Services and Scrutiny</li> <li>• Emergency Planning / Business Continuity/Resilience</li> <li>• Electoral Services</li> <li>• Corporate Health &amp; Safety</li> <li>• Legal Services</li> <li>• Strategic Planning</li> <li>• Strategic Communications</li> <li>• Safeguarding</li> <li>• Economic Development</li> <li>• Business support</li> <li>• Work &amp; Skills</li> <li>• Delivery of the Green Agenda in conjunction with the Green Champion</li> </ul>	<ul style="list-style-type: none"> <li>• East Midlands Councils</li> <li>• District Council Leaders</li> <li>• Local Enterprise Partnership (Director)</li> <li>• District Council Network (DCN)</li> <li>• Planning Members Advisory Group</li> </ul>
<p>FINANCE, PEOPLE &amp; PERFORMANCE</p> <p><b>CLLR MAGGIE WRIGHT</b> (Deputy Leader)</p> <p>Lead Officers:</p> <ul style="list-style-type: none"> <li>• Executive Director S.151</li> <li>• Finance Group Manager</li> <li>• Corporate Services Group Manager</li> <li>• Strategic HR Manager</li> </ul>	<ul style="list-style-type: none"> <li>• HR &amp; People Strategy</li> <li>• Financial Planning</li> <li>• Treasury Management</li> <li>• Procurement</li> <li>• Capital Programme</li> <li>• Audit and Fraud</li> <li>• Risk Management</li> <li>• Revenues and Benefits</li> <li>• Recovery</li> <li>• Corporate Performance</li> <li>• Oversight of Major Corporate Project Delivery</li> <li>• Delivery of the Green Agenda in conjunction with the Green Champion</li> </ul>	
<p>NEIGHBOURHOOD SERVICES &amp; ASSETS</p> <p><b>CLLR NIGEL GRUNDY</b></p>	<ul style="list-style-type: none"> <li>• Open Space Maintenance</li> <li>• Parks</li> <li>• Refuse and Recycling</li> <li>• District Cleansing</li> <li>• Fleet Management</li> <li>• Assets &amp; Facilities Management</li> <li>• Car Parks (Assets)</li> </ul>	

PORTFOLIO	SCOPE	KEY MEETINGS/ PARTNERSHIPS
<p>Lead Officers:</p> <ul style="list-style-type: none"> <li>• Neighbourhood Services &amp; Assets Group Manager</li> <li>• Business, Partnerships and Health Improvement Group Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Leisure Contract Management</li> <li>• Health Improvement</li> <li>• Building Control Partnership</li> <li>• Parish and Voluntary Sector Liaison</li> <li>• Community Development &amp; Support</li> <li>• Lightbulb</li> <li>• Community Grants/Blaby Lottery</li> <li>• External Funding</li> <li>• Delivery of Green Agenda in conjunction with Green Champion</li> </ul>	
<p>HOUSING, COMMUNITY AND ENVIRONMENTAL SERVICES</p> <p><b>CLLR LES PHILLIMORE</b></p> <p>Lead Officer:</p> <ul style="list-style-type: none"> <li>• Environmental Health, Housing &amp; Community Safety Group Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Community Safety</li> <li>• Strategic Housing and Homelessness</li> <li>• Community Services</li> <li>• Net Zero and Environmental Services</li> <li>• Environmental Health</li> <li>• Private Sector Housing Enforcement</li> <li>• Car Parks (Management)</li> <li>• Tourism</li> <li>• Delivery of Green Agenda in conjunction with Green Champion</li> </ul>	<ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• Police &amp; Crime Panel</li> <li>• Housing Member Advisory Group</li> </ul>
<p>PLANNING DELIVERY AND ENFORCEMENT AND CORPORATE TRANSFORMATION</p> <p><b>CLLR BEN TAYLOR</b></p> <p>Lead Officers:</p> <ul style="list-style-type: none"> <li>• Planning &amp; Strategic Growth Group Manager</li> <li>• Corporate Services Group Manager</li> <li>• Transformation Group Manager</li> <li>• Business, Partnerships and Health Improvement Group Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Local Plan</li> <li>• Blaby Growth Plan</li> <li>• Planning Policy and S106</li> <li>• Planning Enforcement</li> <li>• Development Control</li> <li>• Customer Services / Transformation</li> <li>• ICT Partnership</li> <li>• Web Development / Digitalisation</li> <li>• Equalities Champion</li> <li>• Youth Champion</li> <li>• Armed Forces Champion</li> <li>• Delivery of Green Agenda in conjunction with Green Champion</li> </ul>	<ul style="list-style-type: none"> <li>• Rural lead</li> <li>• A46 Partnership Meeting</li> <li>• A5 Partnership Meeting</li> </ul>

## COMMITTEE MEMBERSHIP 2023-2024

### APPEALS COMMITTEE

**5 Members**

Conservative (2)		Liberal Democrat (2)		Labour (1)	
1	Cllr. Nigel Grundy	3	Cllr. Hannah Gill	5	Cllr. Tracey Shepherd
2	Cllr. Terry Richardson	4	Cllr. Antony Moseley		

**Eligibility/Non-Eligibility for Membership:**

- Members - All Members of the Council are eligible.
- Members of the Grievance Committee and Chief Executive, Directors & Chief Officers Disciplinary Committee are not eligible.

**Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- Members of the Cabinet Executive are not eligible.
- All Members of the Committee are eligible to hold these positions of office.

### AUDIT & CORPORATE GOVERNANCE COMMITTEE

**7 Members**

Conservative (4)		Liberal Democrat (1)		Labour (1)		Green (1)	
1	Cllr. Mark Jackson	5	Cllr. Richard Holdridge	6	Cllr. Alex DeWinter	7	Cllr. Roger Stead
2	Cllr. Mike Shirley						
3	Cllr. Lee Breckon						
4	Cllr. Dillan Shikotra						

**Eligibility/Non-Eligibility for Membership:**

- Members - Members of the Cabinet Executive are not eligible.
- Members of Scrutiny Commission are not eligible
- Substitute Members - Members of the Cabinet Executive are not eligible.

**Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- All Members of the Committee are eligible.

## **CHIEF EXECUTIVE REMUNERATION PANEL**

### **3 Members**

Conservative (1)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Terry Richardson	2	Cllr. Geoff Welsh	3	Cllr. Nick Brown

### **Eligibility/Non-Eligibility for Membership:**

- Political Group Leaders only
- Membership is limited to the three political groups with the largest number of seats.
- Substitute Members: Deputy Group Leaders only.

### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- The Leader of the Council will Chair this Committee

### **Procedure**

***(this will be added to the Constitution to clarify the process)***

- Leader of the Council to meet with the Chief Executive to carry out the Appraisal with the support of an independent adviser.
- Leader of the Council to make a recommendation as to whether an increment should be applied and advise the other Members of the Committee
- Where there is any disagreement to the recommendation from either the Chief Executive or the Members of the Committee a meeting will be held with all Members of the Committee and the Chief Executive and the decision will be taken based on a majority decision.

## **CHIEF EXECUTIVE & DIRECTORS APPOINTMENTS COMMITTEE**

### **5 Members**

Conservative* (3)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Terry Richardson	4	Cllr. Hannah Gill	5	Cllr. Nick Brown
2	Cllr. Maggie Wright				
3	(Member of Cabinet Executive)				

\*At least one appointment must be a member of the Cabinet Executive

### **Eligibility/Non-Eligibility for Membership:**

- All Members are eligible.
- Representation will be a mix of genders.

### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- All Members of the committee are eligible

## **CHIEF EXECUTIVE, DIRECTORS & CHIEF OFFICER DISCIPLINARY COMMITTEE**

### **(Head of Paid Service, Chief Finance Officer and Monitoring Officer)**

### **5 Members**

Conservative (3)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Les Phillimore	4	Cllr. Luke Cousin	5	Cllr. Shabbir Aslam
2	Cllr. Neil Wright				
3	Cllr. Janet Forey				

### **Eligibility/Non-Eligibility for Membership:**

- Members - All Members of the Council are eligible.
- Representation will be a mix of genders.
- Substitute Members - All Members of the Council are eligible
- Members of the Grievance Committee and Appeals Committee are not eligible

### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- All Members of the Committee are eligible to hold these positions of office.

## **GRIEVANCE & STANDARDS COMMITTEE**

### **5 Members**

Conservative (3)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Maggie Wright	4	Cllr. Paul Hartshorn	5	Cllr. Tracey Shepherd
2	Cllr. Lee Breckon				
3	Cllr. Mike Shirley				

### **Eligibility/Non-Eligibility for Membership:**

- Members - All Members of the Council are eligible.
- Representation will be a mix of genders.
- Substitute Members - All Members of the Council are eligible.
- Members of the Chief Executive, Directors & Chief Officers Disciplinary Committee and the Appeals Committee are not eligible.

### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- All Members of the Committee are eligible to hold these positions of office.

## **STAFF JOINT CONSULTATIVE COMMITTEE**

### **5 Members (Member Side)**

Conservative (3)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Roy Denney	4	Cllr. Bev Welsh	5	Cllr. Bob Waterton
2	Cllr. Cheryl Cashmore				
3	Cllr. Mike Shirley				

### **Eligibility/Non-Eligibility for Membership:**

- Members - All Members of the Council are eligible
- Substitute Members - All Members of the Council are eligible

### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- All Members of the Committee are eligible to hold these positions of office which is usually alternated between the employer and employee sides

## **LICENSING & REGULATORY COMMITTEE**

### **13 Members**

Conservative (6)		Liberal Democrat (4)		Labour (2)		Green (1)	
1	Cllr. Nick Chapman	7	Cllr. Royston Bayliss	9	Cllr. Shabbir Aslam	13	Cllr. Roger Stead
2	Cllr. Janet Forey	8	Cllr. Helen Gambardella	10	Cllr. Becca Lunn		
3	Cllr. Stuart Coar	9	Cllr. Paul Hartshorn				
4	Cllr. Susan Findlay	10	Cllr. Bev Welsh				
5	Cllr. Matt Tomeo						
6	Cllr. Jane Wolfe						

#### **Eligibility/Non-Eligibility for Membership:**

- Members - Members of the Cabinet Executive are not eligible.
- Substitute Members - Members of the Cabinet Executive are not eligible.

#### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- Members of the Cabinet Executive are not eligible.
- All Members of the Committee are eligible to hold these positions of office.

## **LICENSING SUB COMMITTEE**

### **3 Members**

Members and Substitute Members will be called off the list of members of the Licensing & Regulatory Committee by Democratic Services.

Proportionality does not apply.

## **PRIVATE HIRE / HACKNEY CARRIAGE REGULATORY SUB-COMMITTEE**

### **3 Members**

Members and Substitute Members will be called off the list of members of the Licensing & Regulatory Committee by Democratic Services.

Proportionality does not apply.

## **MEMBER DEVELOPMENT STEERING GROUP**

### **9 Members**

Conservative (5)		Liberal Democrat (2)		Labour (2)	
1	Cllr. Adrian Clifford	6	Cllr. Royston Bayliss	8	Cllr. Nick Brown
2	Cllr. Matt Tomeo	7	Cllr. Luke Cousin	9	Cllr. Bob Waterton
3	Cllr. Susan Findlay				
4	Cllr. Dillan Shikotra				
5	Cllr. Jane Wolfe				

#### **Eligibility/Non-Eligibility for Membership:**

- Members - All Members of the Council are eligible.
- Substitute Members - All Members of the Council are eligible.
- **1 Member of the Steering Group must be a newly elected member**

#### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- All Members of the Committee are eligible.

## **PLANNING COMMITTEE**

### **9 Members**

Conservative (5)		Liberal Democrat (2)		Labour (1)		Green (1)	
1	Cllr. Lee Breckon	6	Cllr. Richard Holdridge	8	Cllr. Bob Waterton	9	Cllr. Tony Deakin
2	Cllr. Mike Shirley	7	Cllr. Bev Welsh				
3	Cllr. Cheryl Cashmore						
4	Cllr. Dillan Shikotra						
5	Cllr. Neil Wright						

#### **Eligibility/Non-Eligibility for Membership:**

- Members - Members of the Council are eligible providing that they have attended the mandatory training.
- Substitute Members – All Members of the Council are eligible\*
- Members must attend site visits in order to vote on applications

*\*It is accepted that Cabinet Executive Members will not normally be Members of this Committee.*

#### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- All Members of the Committee are eligible to hold these positions of office.

## **SCRUTINY COMMISSION**

### **11 Members**

Conservative (6)		Liberal Democrat (3)		Labour (2)	
1	Cllr. Roy Denney	7	Cllr. Geoff Welsh	10	Cllr. Nick Brown
2	Cllr. Nick Chapman	8	Cllr. Luke Cousin	11	Cllr. Tracey Shepherd
3	Cllr. Susan Findlay	9	Cllr. Antony Moseley		
4	Cllr. Janet Forey				
5	Cllr. Matt Tomeo				
6	Cllr. Neil Wright				

#### **Eligibility/Non-Eligibility for Membership:**

- Members of the Cabinet Executive are not eligible.
- Members of the Audit & Corporate Governance Committee are not eligible.

#### **Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:**

- A vote will be taken at Annual Council to determine who will hold the position of Chairman and Vice-Chairman.
- Any Member of the Scrutiny Commission can be appointed to Chair the meeting in the event of the Chairman and Vice-Chairmen being absent from a meeting.

## Seat Allocation Table 2023 – 2024

Committee	Conservative	Liberal Democrat	Labour	Green
Appeals Committee	2	2	1	-
Audit & Corporate Governance Committee	4	1	1	1
Chief Executive Remuneration Panel	1	1	1	-
Chief Executive & Directors Appointments Committee	3	1	1	-
Chief Executive, Directors & Chief Officer Disciplinary Committee	3	1	1	-
Grievance & Standards Committee	3	1	1	-
Staff Joint Consultative Committee	3	1	1	-
Licensing & Regulatory Committee	6	4	2	1
Member Development Steering Group	5	2	2	-
Planning Committee	5	2	1	1
Scrutiny Commission	6	3	2	-

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### COMMITTEES/SUB-COMMITTEES

#### CHAIRMEN AND VICE-CHAIRMEN 2023-2024

	<b>Chairman</b>	<b>Vice-Chairman</b>
Appeals Committee	Cllr. Nigel Grundy	Cllr. Terry Richardson
Audit & Corporate Governance Committee	Cllr. Mark Jackson	Cllr. Mike Shirley
Chief Executive & Directors Appointments Committee	Cllr. Terry Richardson	Cllr. Maggie Wright
Chief Executive, Directors & Chief Officers Disciplinary Committee	Cllr. Les Phillimore	Cllr. Neil Wright
Chief Executive Remuneration Panel	Cllr. Terry Richardson	-
Grievance & Standards Committee	Cllr. Maggie Wright	Cllr. Lee Breckon
Licensing & Regulatory Committee	Cllr. Nick Chapman	Cllr. Janet Forey
Member Development Steering Group	Cllr. Adrian Clifford	Cllr. Matt Tomeo
Planning Committee	Cllr. Lee Breckon	Cllr. Mike Shirley
Staff Joint Consultative Committee	Cllr. Roy Denney	Cllr. Cheryl Cashmore

#### **Nominations for Chairman and Vice-Chairman of Scrutiny Commission 2023-2024**

	<b>Chairman:</b>	<b>Vice-Chairman:</b>
Conservative Group	-	Cllr. Roy Denney
Liberal Democrat Group	Cllr. Geoff Welsh	Cllr. Geoff Welsh
Labour Group	Cllr. Nick Brown	Cllr. Nick Brown

Members will vote at the meeting to elect a Chairman and Vice-Chairman of Scrutiny Commission.

Where there is more than one nomination for any of the Chair/Vice-Chair positions, then the nominations will be put to the vote at the meeting.

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**Appointments to Outside Bodies 2023-2024****BLABY DISTRICT COUNCIL**  
**APPOINTING BODY – COUNCIL**

Name of Organisation	Term of Office	Previous Appointee	Conservative (New Appointee)	Liberal Democrat	Labour
Croft Quarry Liaison Committee	Annual	Cllr. David Freer	Cllr. Neil Wright		
Croft Quarry Liaison Committee	Annual	Cllr. Iain Hewson	Cllr. Maggie Wright		
Croft Quarry Liaison Committee	Annual	Environmental Health, Housing & Community Services Group Manager			
Huncote Quarry Site Liaison Committee	Annual	Cllr. Deanne Freer	Cllr. Maggie Wright		
Huncote Quarry Site Liaison Committee	Annual	Cllr. Nigel Grundy	Cllr. Nigel Grundy		
Huncote Quarry Site Liaison Committee	Annual	Environmental Health, Housing & Community Services Group Manager			
Enderby Village Institute	Annual	Cllr. Cheryl Cashmore	Cllr. Cheryl Cashmore		
East Midlands Housing Group	Annual	Cllr. Maggie Wright	Cllr. Maggie Wright		
East Midlands Housing Group	Annual	Cllr. Terry Richardson	Cllr. Terry Richardson		
Friends of Narborough Station	Annual	Cllr. Janet Forey	Cllr. Janet Forey		
Joint Community Safety Partnership	Annual	Cllr. Les Phillimore	Cllr. Les Phillimore		

<b>Name of Organisation</b>	<b>Term of Office</b>	<b>Previous Appointee</b>	<b>Conservative (New Appointee)</b>	<b>Liberal Democrat</b>	<b>Labour</b>
Leicestershire Police & Crime Panel	Annual	Cllr. Les Phillimore	Cllr. Les Phillimore		
Leicestershire Police & Crime Panel (Substitute)	Annual	Cllr. Sharon Coe	Member of Cabinet Executive		
Leicestershire County Council Local Pensions Committee	Annual	Cllr. Nigel Grundy	Cllr. Roy Denney		
PATROL (Parking and Traffic Regulations Outside London) Joint Committee.	Annual	Cllr. Les Phillimore	Cllr. Les Phillimore		
PATROL (Parking and Traffic Regulations Outside London) Joint Committee. (Substitute)	Annual	Cllr. Sharon Coe	Member of Cabinet Executive		

**BLABY DISTRICT COUNCIL SCHEDULE OF MEETINGS**

**23 May 2023 - 31 December 2024**

Committee	Time	MAY '23	JUN '23	JUL '23	AUG '23	SEP '23	OCT '23	NOV '23	DEC '23	JAN '24	FEB '24
Council	5:30pm	23	20	25		26		21		30	27
Cabinet Executive	5:30pm		12	03		18		06		15	26
Scrutiny Commission	5:30pm		21	12		20		08			07
Planning Committee	4:30pm		01,29	27		07	05	02, 30		11	08
Audit & Corporate Governance Committee	5:30pm			13			10				12
Licensing & Regulatory Committee	5:30pm		15			13		15			
Member Development Steering Group	5:30pm			11			17		05		
Scrutiny - Consideration of 2024/25 - Budget Proposals	5:30pm									10,17,18 (24 TBC)	

Committee	Time	MAR '24	APR '24	MAY '24	JUN '24	JUL '24	AUG '24	SEP '24	OCT '24	NOV '24	DEC '24
Council	5:30pm		16	21		16		24		04	
Cabinet Executive	5:30pm	18		13		01		16		19	
Scrutiny Commission	5:30pm	CSP (TBC)	10		12			11		13	
Planning Committee	4:30pm	07	04	09	06	04, 25		05	03, 31	28	
Audit & Corporate Governance Committee	5:30pm		22			31			09		
Licensing & Regulatory Committee	5:30pm	20		15		10			16		
Member Development Steering Group	5:30pm	13			19			10			04

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